



State of Wisconsin
Department of Workforce Development

Equal Rights Division
Labor Standards Bureau
PO Box 7887
Madison WI 53707-7887

ANNUAL PREVAILING WAGE RATE SURVEY

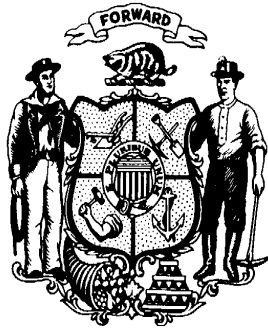


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Call 608-267-9331 to receive a hardcopy survey booklet

Department of Workforce Development

Date: April 14, 2006

To: All Employers in the Construction or a Related Industry

From: Michael Dixon, Chief
Labor Standards Bureau

Re: Annual Prevailing Wage Rate Survey

Dear Employer:

Enclosed is your 2006 prevailing wage rate survey form and instructions for the base period of June 1, 2005 through May 31, 2006. You are required to complete and return the survey form. Your completed survey form **MUST** be received or postmarked by not later than July 31, 2006.

Thank you to the 1841 employers who reported during last year's survey. This information generated 30,407,753 hours of work. Of the 1841 employers who reported, 432 reported on a computer diskette. We're hoping this number increases because filing electronically saves many hours of keying which saves tax dollars. The information received during last year's survey enabled the department to more accurately determine prevailing wage rates for the calendar year 2006. You can also find the enclosed survey instructions at the following WEB site: http://dwd.wisconsin.gov/er/prevailing_wage_rate/pw_online_2.htm

Even if you **DO NOT** bid on public works projects, it is important that you complete and return the enclosed survey form. Wage rates paid on **PRIVATE PROJECTS** are almost exclusively used to determine the prevailing wage rates for most public works projects.

The format of this year's survey form and instructions are almost identical to that used last year. Like last year's survey the **INTERNET WEB SURVEY** is available to all employers. Employers will now have three methods to use to complete the annual survey. The annual survey may be completed using any of the three following methods. **1.)** An employer may complete and return the pen and ink written report contained in the back of the survey booklet (see page 4); **2.)** An employer may use an excel spreadsheet copied to a diskette (see pages 2 and 3); **3.)** or an employer may use the internet web survey copied to a diskette (see page 6) : each methodology is explained later in this booklet.

The department has added a new feature to this year's survey. Employers filing electronically may now submit data via e-mail. The department's e-mail address is PWSURVEY@dwd.state.wi.us. **If you are filing electronically you must either fax to (608) 267-4592 or mail in the completed survey signature page.** Please indicate on the signature page "Survey data submitted via E-mail". The department will then be able to associate your e-mail data with your signature page.

I encourage you to use the **INTERNET WEB SURVEY**. This method not only eliminates the "human error" possibility when performing data entry keying it also helps the department reduce the personnel costs necessary with data entry. In the future the department anticipates that this methodology will be available to contractors throughout the twelve-month base period of the survey, thereby avoiding the "rush" to complete the survey during the active construction season.

Be sure to read the instructions very carefully and review the sample of a correctly completed survey form **BEFORE YOU BEGIN**. Remember to make additional copies of the **FRONT PAGE** of this year's survey form, if needed, **BEFORE** you begin to complete it. **DO NOT** use last year's survey form.

If you have any questions regarding the proper occupational classification of any of your employees, please call the number listed **BELOW**. A "Dictionary of Occupational Classifications and Work Descriptions" is available at the following Web site:

http://dwd.wisconsin.gov/er/prevaling_wage_rate/additional_information.htm. A current copy of this publication, or a selected portion of it, is also available upon request.

Normally, all annual survey data entry has been completed by October 1. Following the data entry of all correctly completed surveys, the department calculates the prevailing wage **projected** to go into effect January 1 of the following year. These calculations are referenced as the "**Initials**". This information is then placed on the department's web site and shared with focus group members. Interested parties then have 30 days to submit challenges to the department concerning rates that appear to be incorrect. During the review period parties may also come into the Madison office to review data submitted for the survey and/or challenge the accuracy of data. The department then verifies the accuracy of the challenged data and makes corrections as necessary. The web site for reviewing the initials is:

<http://dwd.wisconsin.gov/pwfnl/PwfnlList.asp> each reviewer must identify the survey year and the specific county on the web site. Following completion of all corrections and prior to January 1, final prevailing wage rates are calculated and posted on the department's web site.

If you need assistance completing this year's survey form you may call **(608) 267-9331** **from June through October**. This is an automated answering service that operates 24 hours a day. Be sure to leave both your name and telephone number and a staff person will return your call as soon as possible.

Thank you in advance for completing this year's survey. The information you provide could make an impact in the counties in which you do the most work. If you have any suggestions or comments regarding how to improve the survey I would appreciate receiving them from you.

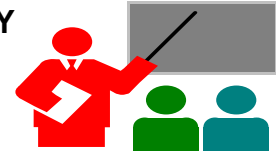
REMEMBER! SURVEY MUST BE RECEIVED OR POSTMARKED BY JULY 31, 2006.
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REMEMBER! If you need HELP please call (608) 267-9331.



INSTRUCTIONS FOR COMPLETING ANNUAL PREVAILING WAGE RATE SURVEY

READ INSTRUCTIONS FIRST!



- **Background:** Wisconsin's prevailing wage rate laws **require** the Department of Workforce Development (DWD) to conduct an annual survey of all employers in the construction or a related industry (such as on-site landscaping or the trucking of sand, gravel, stone, spoil or excavated material) to determine prevailing wage rates for public works projects. The purpose of the survey is to give the department an accurate picture of the wage rates being paid in the **private sector**. These wage rates will be used to determine prevailing wage rates for calendar year 2007.
- **Survey Period:** ONLY report work performed from June 1, 2005 through May 31, 2006.
- **Survey Deadline:** July 31, 2006. Survey forms received or postmarked after this date may not be used in determining prevailing wage rates for calendar year 2007.
- **Who should complete the survey?** Any employer that performed construction or related work in the State of Wisconsin during the survey period is required to complete and return the enclosed survey form. If you believe this survey does not apply to you, return only the survey form (DO NOT return the instructions) to the address indicated and list ONE (1) of the following reasons on the front of such form:
 - (1) Not in the construction or a related industry,
 - (2) No employees during the survey period,
 - (3) No construction or related work in Wisconsin during the survey period,
 - (4) Self-employed with no employees, or,
 - (5) Out-of-business.
- **Which projects should be reported?** Private projects are used almost exclusively to determine prevailing wage rates. Public works projects **can** be reported but are normally only used to calculate prevailing wage rates when private project data is unavailable. Report as many **private projects** as possible. If you do not desire to report every private project that your firm worked on during the reporting period, you should report only the largest project(s) in each county that you worked in.
- **Will branch offices receive separate survey forms?** Most likely. Multi-location employers should discuss this matter with each of their branch offices to ensure that project data is only reported once.
- **What number do I call if I need help in completing the survey form?** Call (608) 267-9331. This is an automated answering service that operates 24 hours a day from June through October. Be sure to leave both your name and telephone number and a staff person will return your call as soon as possible.
- **Can "residential or agricultural" projects be reported differently than other projects?** Yes. In an effort to ease the reporting requirements for employers that ONLY perform "residential or agricultural" work (see page 16 for a definition of such work) *it is not necessary to report each project separately*. ALL "residential or agricultural" work that was performed in the same county can be lumped together provided all such work was performed by the same trade or occupation (i.e. carpenter, laborer, etc.) and all such work was paid for at the same hourly basic rate and hourly fringe benefits.
- **Can you file the survey electronically?** Yes. Electronic filing can be used and is encouraged. Follow the instructions provided on the following pages for the filing method you are choosing. Please remember you must also mail or fax (608-267-4592) in the completed signature page.

EXCEL SURVEY INSTRUCTIONS:

All fields in the file layout **must** be filled in. Unlike the survey form, the project name **must** be entered on each line.

Please submit an ASCII or a Microsoft EXCEL file using the file layout below. If you are not using EXCEL, please convert your file to an ASCII text file delimited by a TAB (text will show double quotes “”).

Please submit each file on a 3.5” diskette with the following information on the label:

Company Name: _____
Control #: _____ Form #: _____
File Type: _____ **
Name of File: _____
Number of Records Submitted: _____
Date Submitted: _____

** File Type: List if ASCII or EXCEL and Version number

Please be sure to sign the back of the enclosed survey form and return it with your diskette(s). Retain a copy of the diskette and signed survey form for your records.

FILE LAYOUT

Field Name	Field Type	Do Not Exceed Maximum Length of Field	Value/Description
Survey Year	Text	4	Value of 2006
Control Number.....	Text.....	8	Number Located on Top Left Side of Form
Form Number.....	Text.....	11	Number Located on Top Left-Central Side of Form
Project Name/Dscrp	Text.....	30	Name or Description of Project
Project Type	Text	1	Type of Project (A, B, C, D or E)
Public Project	Text	3	Value of YES or NO
Location of Project.....	Text.....	25	Name of City, Village or Township Where Project Was Located
County Code	Text	3	Number Assigned to County
County Name	Text	25	Name of County
Class Code.....	Text	3	Number Assigned to Employee Classification
NOT USED.....	Text.....	3	Value of XXX
Employee Classification	Text.....	30	Name of Employee Classification
Hourly Basic Rate.....	Number	6	Hourly Basic Rate
Hourly Fringes Benefits	Number	6	Hourly Fringe Benefits
Union.....	Text	3	Value of YES or NO
Total Hours Worked	Number	8	Number of Hours Paid at Hourly Basic Rate and Hourly Fringe Benefit Rate Reported

**INSTRUCTIONS FOR COMPLETING ANNUAL PREVAILING WAGE RATE SURVEY
EXCEL SURVEY INSTRUCTIONS (con'd)**

**EXCEL SURVEY INSTRUCTIONS
(CONTINUED)**

THE CHART TO THE RIGHT IS A GUIDE FOR ENTERING DATA ON A DISK FOR THE WAGE SURVEY.

THERE SHOULD BE NO ROWS ABOVE THE FIRST RECORD OF ENTRY

DO NOT LABEL YOUR COLUMNS. THIS CHART IS FOR REFERENCE ONLY WHEN DATA IS ENTERED SO NOTHING WILL BE LABELED WHEN YOU COMPLETE YOUR SURVEY.

THERE SHOULD ONLY BE 16 COLUMNS AND AS MANY ROWS (RECORDS) AS YOU NEED TO ENTER.

WHEN USING THE EXCEL PROGRAM:

- **PLEASE DELETE ANY EXTRA SHEETS (2,3,4) THAT SHOW UP ON DISK CONTAINING NO RECORDS OR DATA FOR THE SURVEY FOR THAT YEAR.**
- **DELETE ALL RECORDS THAT HAVE LESS THAN 1 HOUR OF WORK.**
- **DELETE ALL EMPTY RECORDS/LINES AFTER LAST ENTRY.**
- **DO NOT USE OFFICE 2000 OR OLDER AS YOUR FINISHED DISK PROJECT- PLEASE CONVERT INTO A WORKSHEET.**

WHEN SENDING THE DISK TO DWD REMEMBER TO SEND ALONG THE HARDCOPY OF THE SURVEY WHICH INCLUDES THE CONTROL NUMBER AND FORM ID.

THE HARDCOPY MUST BE SIGNED AND MUST INCLUDE YOUR PHONE NUMBER.

(EXCEL)-COLUMN A – (TEXT)–FIELD 1 SURVEY YEAR
FIELD 2 / COLUMN B– CONTROL #
FIELD 3 / COLUMN C – FORM #
FIELD 4 / COLUMN D – NAME OF PROJECT / DESCRIPTION
FIELD 5 / COLUMN E – PROJECT TYPE – A, B, C, D, E
FIELD 6 / COLUMN F – PUBLIC PROJECT – (YES OR NO)
FIELD 7 / COLUMN G – PROJECT LOCATION – CITY, VILLAGE, TOWN
FIELD 8 / COLUMN H – COUNTY CODE – THREE DIGITS
FIELD 9 / COLUMN I – COUNTY NAME
FIELD 10 / COLUMN J – EMPLOYEE CLASS CODE – 3 DIGITS
FIELD 11 / COLUMN K – BLANK – INSERT XXX
FIELD 12 / COLUMN L – EMPLOYEE JOB TITLE (LABORER)
FIELD 13 / COLUMN M – BASIC HOURLY RATE
FIELD 14 / COLUMN N – HOURLY FRINGE (NO AVERAGES)
FIELD 15 / COLUMN O – UNION MEMBER (YES OR NO)
FIELD 16 / COLUMN P – TOTALS HOURS WORKED FOR THIS JOB – USE WHOLE NUMBERS

PEN and INK INSTRUCTIONS:

If you are completing the annual survey using the pen and ink method carefully remove your copy of this year's survey form from this booklet (located on the last page). Return **ONLY** the survey form. **DO NOT** return the instructions. Please note that each item on the survey form **MUST** be completed. Accuracy is essential because reporting errors cause numerous problems and may result in inaccurate prevailing wage rates. Projects with incomplete or missing data may not be used. A sample of a correctly completed survey form is enclosed.

A. Name or Description of Project. Provide a brief name or an identifying description for each project being reported, such as "General Motors Loading Dock," "Park Avenue Street Repairs." If more than one line is needed to report information, draw a vertical line to indicate that all data reported is applicable to that project. See page 1 for special instructions regarding "residential or agricultural" projects. If you report on a diskette, list the project name on every line and **do not use** punctuation marks.

B. Project Type. Enter the appropriate alphabetical code (A,B,C,D or E) from the tables on pages 7 through 17. Do not report any commercial pit, shop, service, maintenance or warranty work. If a project involved more than one project type, separate the hours worked for each type of project. Review the tables on pages 7 through 17 before you begin to complete the survey. Work can be reported in five (5) different project types including (A) building or heavy construction; (B) sewer, water or tunnel construction; (C) airport pavement or state highway construction; (D) local street or miscellaneous paving construction; and, (E) residential or agricultural construction.

C. Public Project. If the project was subject to a prevailing wage rate determination issued by a local governmental unit, the State of Wisconsin or the U.S. Department of Labor, check the "**yes**" column. If not, check the "**no**" column. The term "public project" **DOES NOT** mean the project is used by or open to the public. The term "public project" refers to the fact that a governmental agency predetermined the wage rates that were to be paid to the employees working on the project. These projects are frequently referred to as "white sheet" projects.

D. Location of Project (Include City, Village or Township). Enter the exact geographic location where the project was located and specify whether it is a city, village or township, e.g., **City** of Green Bay, **Village** of Oregon, **Town** of Madison. If the project was physically located in more than one city, village or township, you may complete a separate entry for each location or you may enter the data for the single location at which most of the work was performed. Marine work performed on the Great Lakes should reflect the location of the city, village or township nearest to where the work was performed.

E. County Code. Enter the appropriate three (3) digit code from the table on page 18.

F. County Name. Enter the name of the county where the project was located. The name of the county should correspond to the code entered in column "E" on the survey form.

G. Class Code. Enter the appropriate three (3) digit code from the table on pages 7 through 17 that corresponds to the work performed. Do not report more than a single classification on each line. If an employee performed work in more than one classification, report each classification on a separate line.

H. Leave Blank. This column is for DWD use only.

I. Employee Classification. Using the following guidelines, enter the name of each classification you employed on the project. Use **only** those classifications included in the table that corresponds to the project type selected. The name of the employee classification should correspond to the code entered in column "G" on the survey form. **Heavy Equipment Operators should identify the piece of equipment, e.g. crane, bulldozer, backhoe, etc.**

- Report **only journeypersons** in the appropriate classifications, regardless of the employee's overall skill level. Do **NOT** report **ANY** information for apprentices enrolled in state or federally approved training programs, subjourneypersons, subforemen, foremen, general foremen or superintendents.
- Report any employee that regularly and routinely only performed unskilled manual labor such as lifting, lugging, toting, hand digging, carrying, hauling or cleaning as a general laborer.

J. Hourly Basic Rate. Report the employee's normal **straight time hourly basic rate of pay** earned by the employee(s) while working on the reported project. All employees of the same trade that received the same hourly basic rate should be reported on the same line provided they all received the same hourly fringe benefits. The straight time hourly basic rate of pay is the rate of pay that is normally used to compute overtime.

- Do **NOT** report the dollar amount of **any** overtime pay or **any** travel or shop pay.
- Do **NOT** enter an average or range of pay. Each different hourly basic rate must be reported separately.
- Do **NOT** report any premium pay. For example, if an employee normally received \$15.00 per hour as a brush painter and normally received an additional 50¢ an hour for spray painting, report the employee's normal rate of pay of \$15.00 per hour, **NOT** \$15.50 per hour, for all the hours worked on the reported project.
- If an employee was paid a "piece rate" or "salary," convert such rate or salary to a straight time hourly equivalent.

K. Hourly Fringe Benefits. Report the straight time **per hour** cost of **all** bona fide fringe benefits paid by your firm to or on behalf of each of your employee(s) while working on the reported project. Acceptable fringe benefits include medical, dental and vision insurance; paid vacation; paid holidays; pension, profit-sharing and bonuses; and apprenticeship, education or training, but **not** paid-for school time. If an employee did not earn **any** fringe benefits on the reported project, please enter "0."

- To convert the cost of a fringe benefit that was paid **weekly**, divide the cost of such benefit by 40.
- To convert the cost of a fringe benefit that was paid **monthly**, divide the cost of such benefit by 173.
- To convert the cost of a fringe benefit that was paid **annually**, divide the cost of such benefit by 2080.
- If a fringe benefit was paid on a percentage basis, multiply the percentage by the employee's straight time hourly basic rate of pay.
- Do **NOT** enter an average or range of fringe benefits.
- Do **NOT** include **any** portion of any fringe benefit that was funded from an employee's hourly basic rate of pay or any payment that was required by law, such as Worker's Compensation, Unemployment Insurance, Social Security, Medicare, FICA, FUTA or other state or federal taxes.
- Do **NOT** include **any** industry, contract administration, or drug testing fund contribution(s), or the cost incurred for uniforms, lodging, meals, mileage, riding time, waiting time or the use of an employer-owned vehicle.

L. Union. If the employee(s) being reported was a member of a local union and received the hourly basic rate of pay and the hourly fringe benefits reported pursuant to the terms of a collective bargaining agreement, check the "yes" column. If not, check the "no" column.

M. Total Hours Worked. Enter the total number of hours worked by the employee(s) on the project during the survey period at the hourly basic rate and hourly fringe benefits reported. Report whole hours only. Do **NOT** report fractions or decimals.

WEB SURVEY APPLICATION INSTRUCTIONS:

The new Prevailing Wage Web Based Survey is available on the following website:

HTTP://WWW.DWD.STATE.WI.US/ER/PREVAILING_WAGE_RATE/DEFAULT.HTM. From this location you will be able to download the new survey application. You will find instructions for downloading the application to your local personal computer at this location. There will also be a number to call should you have any problems.

Before you will be able to use the application, you will need to make sure that the Security Level is not set on "HIGH" in your particular version of Excel. Macros used in the application will not run with a security setting of High. Once you have verified the security level on your version of Excel, you are ready to actually start using the application. Do this by going to the file and double clicking on it to open it. You will be prompted that there are Macros in the application and you should consider where the application came from before enabling the macros. Please click the "Enable Macros" button. This will then take you directly to the application.

If you open the application just to make sure that it will open correctly and want to immediately close the application, you may click the "Close" button. You will be asked if you really wanted to leave the Survey Year, Form Number and Control Number blank. Click "Yes". You will then close the application.

Once you have opened the application to actually start entering survey data, you will find there are numerous HELP screens available on the different pages to assist you. (All the HELP screens have an ability to be printed as well as viewed on-line.) You will need to enter a Control Number and a Form Number on the very first page in order to navigate to any other page in the application. You are provided these numbers as part of your survey booklet.

Once you have entered the Control Number and Form Number, you will want to "Add Survey Records". You must enter at least one (1) record before you will be able to "Edit" or "Save" the file. You will be able to add records over several days. You do not need to add or edit all your records at one time. If you incorrectly add a record, and want to close the "Add" screen and go to the "Edit" screen to fix the record you may do so. You may then return to the "Add" screen to continue adding records. You should not attempt to click the "Save for DWD" button until after adding and editing all your records.

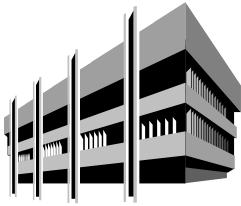
If you are entering survey information for a number of employers, you will need to download a new copy of the application from the web site above for each employer for which you will be entering records. You will need to give this new copy a different name than the name provided. Survey data is actually saved with each application, which includes Control and Employer numbers which cannot be changed once you have saved the data.

Once you are done, you should go ahead and actually create a diskette of your survey information (SAVE FOR DWD). You need to label your diskette following the same format as indicated on page 2. For "File Type" indicate that this is from the "PW Web Survey Application".

Be sure that you sign the survey form included at the back of your survey booklet and return it with your diskette(s). Return the diskette and signed survey form to the address listed at the back of your survey booklet. You may either mail in the diskette and signed signature page or electronically e-mail the survey data and fax (608-267-4592) or mail in the signed signature page in the back of this booklet. The department's e-mail address is **PWSURVEY@dwd.state.wi.us**. Be sure that you also keep a copy of the data and signed form for your records as well.

REMEMBER: If you need help with the survey entry process, please call (608) 267-9331.

END OF INSTRUCTIONS



**TABLE OF PROJECT TYPES AND TRADES OR
OCCUPATIONS
BUILDING OR HEAVY CONSTRUCTION
(Does NOT Include Residential Projects)
Project Type "A" ONLY**

A

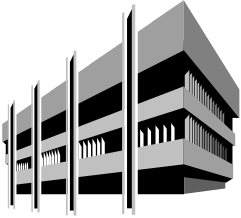
PROJECT TYPE "A" DESCRIPTION:

Building or Heavy Construction: Includes sheltered enclosures with walk-in access for the purpose of housing persons, employees, machinery, equipment or supplies and non-sheltered work such as canals, dams, dikes, reservoirs, storage tanks, etc. A sheltered enclosure need not be "habitable" in order to be considered a building. The installation of machinery and/or equipment, both above and below grade level, does not change a project's character as a building. On-site grading, utility work and landscaping are included within this definition. Residential buildings of four (4) stories or less, agricultural buildings, parking lots and driveways are **NOT** included within this definition. **See Project Types "D" and "E" for further details.**

Examples include but are not limited to Antenna Towers; Apartment Buildings (5 Stories and Above); Arenas (Enclosed); Athletic Fields (Excluding All Paving Work); Auditoriums; Banks or Financial Buildings; Barracks; Bathhouses; Bleachers (Either Indoor or Outdoor); Breakwaters; Caissons; Canals; Channels; Channel Cut-Offs; Chemical Complexes or Facilities; Churches; City Halls; Civic Centers; Cofferdams; Coke Ovens; Commercial or Retail Buildings; Courthouses; Dams; Demolition; Detention Facilities or Jails; Dikes; Docks; Dormitories; Dredging; Factories; Fire Stations; Flood Control; Fueling Facilities; Gas and Oil Pipelines; Golf Courses; Grandstands; Hospitals; Hotels; Industrial Buildings; Industrial Incinerators; Institutional Buildings; Irrigation; Jetties; Kennels; Kilns; Land Drainage; Land Leveling; Land Reclamation; Landfills; Landscaping; Laterals; Levees; Libraries; Lift Stations (Excluding Drop-In Type); Locks; Manufacturing Plants; Marine Work; Mausoleums; Motels; Museums; Nursing and Convalescent Facilities; Office Buildings; Oil Refineries; Out-Patient Clinics; Outdoor Electrification; Parking Garages or Ramps; Passenger or Freight Terminals; Police Stations; Ponds; Post Offices; Power Plants; Prefabricated Buildings; Pumping Stations; Railroad Construction; Reservoirs; Rest Areas; Restaurants; Revetments; Schools; Service Stations; Shopping Centers; Shoreline Rehabilitation; Ski Tows; Storage Tanks (Including Above Ground, Below Grade or Removal); Stores; Swimming Pools (Excluding Residential); Subways; Theaters; Tipples; Unsheltered Piers or Wharves; Viaducts (Other Than State Highway or Local Street); Warehouses; Water or Sewage Treatment Plants; Water Towers; Waterways; Water Wells (Excluding Residential or Agricultural Construction).

SKILLED TRADES

<u>CODE</u>	<u>CLASSIFICATION</u>	<u>CODE</u>	<u>CLASSIFICATION</u>
101	Acoustic Ceiling Tile Installer	119	Marble Finisher
102	Boilermaker	120	Marble Mason
103	Bricklayer, Blocklayer or Stonemason	121	Metal Building Erector
104	Cabinet Installer	122	Millwright
105	Carpenter	123	Overhead Door Installer
106	Carpet Layer or Soft Floor Coverer	124	Painter
107	Cement Finisher	125	Pavement Marking Operator
108	Drywall Taper or Finisher	126	Piledriver
109	Electrician		
110	Elevator Constructor		Electrical Line Construction ONLY:
111	Fence Erector	118	Line Constructor
112	Fire Sprinkler Fitter	150	Heavy Equipment Operator
113	Glazier	151	Light Equipment Operator
114	Heat or Frost Insulator	152	Heavy Truck Driver
115	Insulator (Batt or Blown)	153	Light Truck Driver
116	Ironworker	154	Groundman
117	Lather		



**TABLE OF PROJECT TYPES AND TRADES OR
OCCUPATIONS
BUILDING OR HEAVY CONSTRUCTION
(Does NOT Include Residential Projects)
Project Type "A" ONLY**

A

SKILLED TRADES (continued)

<u>CODE</u>	<u>CLASSIFICATION</u>	<u>CODE</u>	<u>CLASSIFICATION</u>
127	Pipeline Fuser or Welder (Gas or Utility)	139	Terrazzo Finisher
129	Plasterer	140	Terrazzo Mechanic
130	Plumber	141	Tile Finisher
132	Refrigeration Mechanic	142	Tile Setter
133	Roofer or Waterproofer	143	Tuckpointer, Caulker or Cleaner
134	Sheet Metal Worker	144	Underwater Diver (Except on Great Lakes)
135	Steamfitter	146	Well Driller or Pump Installer
137	Teledata Technician or Installer	147	Siding Installer
138	Temperature Control Installer		

TRUCK DRIVERS

LABORERS

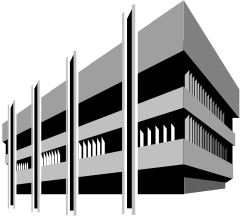
<u>CODE</u>	<u>CLASSIFICATION</u>	<u>CODE</u>	<u>CLASSIFICATION</u>
201	Single Axle or Two Axle	301	General Laborer
203	Three or More Axle	302	Asbestos Abatement Worker
204	Articulated, Euclid, Dumptor, or Off Road Material Hauler	303	Landscaper
205	Pavement Marking Vehicle	310	Gas or Utility Pipeline Laborer (Other Than Sewer and Water)
207	Truck Mechanic	311	Fiber Optic Laborer (Outside, Other Than Concrete Encased)
		314	Railroad Track Laborer

Note: Exclude the steering axle when determining the proper classification for a Class 201 or 203 truck.
Do not report the use of any pick up truck.

USE THESE CLASSIFICATIONS ONLY WITH PROJECT TYPE "A"

**HEAVY EQUIPMENT OPERATORS
SITE PREPARATION, UTILITY OR LANDSCAPING WORK ONLY**

<u>CODE</u>	<u>CLASSIFICATION</u>
501	Crane; Backhoe (Track Type); Tractor or Truck Mounted Hydraulic Backhoe; Gradall (Cruz-Aire Type); Mechanic or Welder; Bulldozer or Endloader; Grader or Motor Patrol; Scraper (Self propelled or tractor drawn) 5 cu yard or more capacity; Power Subgrader; Asphalt Milling Machine; Boring Machine (Horizontal, Vertical or Directional); Air Track, Rotary or Percussion Drilling Machine; Trencher; Post Hole Digger or Driver; Tug or Launch (Not Performing Work on the Great Lakes)
502	Farm or Industrial Type Tractor; Greaser; Compactor (Self-Propelled); Broom or Sweeper; Environmental Burner
503	Crusher, Screening or Wash Plant; Air Compressor (400 CFM or Over); Pump (3 Inch or Over) or Well Points; Refrigeration Plant or Freeze Machine; Skid Steer Loader (With or Without Attachments); Skid Rig; Stump Chipper; Mulcher; Vibratory Hammer or Extractor; High pressure utility locating machine (daylighting machine)
504	Work Performed on the Great Lakes Including Diver; Wet Tender or Hydraulic Dredge Engineer
505	Work Performed on the Great Lakes Including Crane or Backhoe Operator; Mechanic or Welder; Assistant Hydraulic Dredge Engineer; Hydraulic Dredge Leverman or Diver's Tender



**TABLE OF PROJECT TYPES AND TRADES OR
OCCUPATIONS
BUILDING OR HEAVY CONSTRUCTION
(Does NOT Include Residential Projects)
Project Type “A” ONLY**

A

**HEAVY EQUIPMENT OPERATORS
SITE PREPARATION, UTILITY OR LANDSCAPING WORK ONLY (continued)**

<u>CODE</u>	<u>CLASSIFICATION</u>
506	Work Performed on the Great Lakes Including Deck Equipment Operator or Machineryman (Maintains Cranes Over 50 Tons or Backhoes Over 96,000 Lbs.); Tug, Launch or Loader, Dozer or Like Equipment When Operated on a Barge, Breakwater Wall, Slip, Dock or Scow
507	Work Performed on the Great Lakes Including Deck Equipment Operator; Machineryman or Fireman (Operates 4 Units or More or Maintains Cranes 50 Tons or Under or Backhoes 96,000 Lbs. or Under) or Assistant Tug Operator

**HEAVY EQUIPMENT OPERATORS
EXCLUDING SITE PREPARATION, UTILITY, PAVING OR LANDSCAPING WORK**

<u>CODE</u>	<u>CLASSIFICATION</u>
508	Crane, Tower Crane or Derrick, With or Without Attachments, With a Lifting Capacity of Over 100 Tons;
509	Crane, Tower Crane or Derrick, With Boom, Leads and/or Jib Lengths Measuring 176 Feet or Over Under; Crane, Tower Crane or Derrick, With Boom, Leads and/or Jib Lengths Measuring 175 Feet or Under; Backhoe (Track Type) Having a Mfr.'s Rated Capacity of 130,000 Lbs. or Over; Traveling Crane (Bridge Type); Caisson Rig; Pile Driver; Dredge (Not Performing Work on the Great Lakes)
510	Crane (Go-Devil Type) or Truck Mounted Hydraulic Crane (10 Tons or Under); Backhoe (Track Type) Having a Mfr.'s Rated Capacity of Under 130,000 Lbs.; Tractor or Truck Mounted Hydraulic Backhoe; Gradall (Cruz-Aire Type); Mechanic or Welder; Bulldozer or Endloader; Grader or Motor Patrol; Scraper (Self propelled or tractor drawn) 5 cu yard or more capacity; Concrete Pump, Grout Pump or Concrete Conveyor (Rotec or Bidwell Type); Concrete Breaker (Manual or Remote); Concrete Batch Plant; Power Subgrader; Concrete Spreader; Concrete Paver; Concrete Grinder or Planing Machine; Concrete Conveyor System; Concrete Slipform Placer Curb and Gutter Machine; Roller (Over 5 Ton); Shouldering Machine; Boring Machine (Horizontal, Vertical or Directional); Air Track, Rotary or Percussion Drilling Machine; Straddle Carrier or Travel Lift; Forklift (Machinery Moving or Steel Erection); Manhoist or Elevator; Material or Stack Hoist; Trencher; Sideboom; Hydro-Blaster (10,000 PSI or Over); Post Hole Digger or Driver; Railroad Track Rail Leveling Machine, Tie Placer, Extractor, Tamper, Stone Leveler or Rehabilitation Equipment
511	Farm or Industrial Type Tractor; Greaser; Compactor (Self-Propelled); Concrete Saw (Vermeer Type); Concrete Bump Cutter or Grooving Machine; Tining or Curing Machine; Roller (5 Ton or Under); Broom or Sweeper; Hoist (Tugger); Environmental Burner
512	Crusher, Screening or Wash Plant; Air, Electric or Hydraulic Jacking System; Air Compressor (400 CFM or Over); Generator (150 KW or Over); Pump (3 Inch or Over) or Well Points; Refrigeration Plant or Freeze Machine; Skid Steer Loader (With or Without Attachments); Robotic Tool Carrier (With or Without Attachments); Skid Rig; Stump Chipper; Mulcher; Vibratory Hammer or Extractor; High pressure utility locating machine (daylighting machine)
513	Oiler; Forklift
514	Gas or Utility Pipeline, Except Sewer and Water (Primary Equipment)
515	Gas or Utility Pipeline, Except Sewer and Water (Secondary Equipment)
516	Fiber Optic Cable Equipment

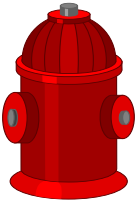


TABLE OF PROJECT TYPES AND TRADES OR OCCUPATIONS
SEWER, WATER OR TUNNEL CONSTRUCTION
Project Type “B” ONLY

B

PROJECT TYPE “B” DESCRIPTION:

Sewer, Water or Tunnel Construction: Includes those projects that primarily involve **public** sewer or water distribution, transmission or collection systems and related tunnel work (excluding buildings). **See Project Type “A” for all sewer, water or tunnel construction performed within the lot line of a building or heavy construction project.**

Examples include but are not limited to Aqueducts; Catch Basins; Cofferdams; Compressed Air Tunnels; Culverts; Force mains; Free Air Tunnels; Lift Stations (Drop-In Type); Manholes; Marine Work; Open Cut Trenches; Sanitary Sewers; Sewage Collection or Disposal Lines; Shafts; Storm Sewers; Tunnels (Except for Subways); Water Mains; Water Supply or Distribution Lines.

SKILLED TRADES			
<u>CODE</u>	<u>CLASSIFICATION</u>	<u>CODE</u>	<u>CLASSIFICATION</u>
103	Bricklayer, Blocklayer or Stonemason	125	Pavement Marking Operator
105	Carpenter	126	Piledriver
107	Cement Finisher	130	Plumber
109	Electrician	135	Steamfitter
111	Fence Erector	137	Teledata Technician or Installer
116	Ironworker	143	Tuckpointer, Caulker or Cleaner
	Electrical Line Construction ONLY:	144	Underwater Diver (Except on Great Lakes)
118	Line Constructor	146	Well Driller or Pump Installer
150	Heavy Equipment Operator		
151	Light Equipment Operator		
152	Heavy Truck Driver		
153	Light Truck Driver		
154	Groundman		

TRUCK DRIVERS		LABORERS	
<u>CODE</u>	<u>CLASSIFICATION</u>	<u>CODE</u>	<u>CLASSIFICATION</u>
201	Single Axle or Two Axle	301	General Laborer
203	Three or More Axle	303	Landscaper
204	Articulated, Euclid, Dumptr, or Off Road Material Hauler	304	Flagperson or Traffic Control Person
205	Pavement Marking Vehicle	311	Fiber Optic Laborer (Outside, Other Than Concrete Encased)
207	Truck Mechanic	314	Railroad Track Laborer

Note: Exclude the steering axle when determining the proper classification for a Class 201 or 203 truck. Do not report the use of any pick up truck.

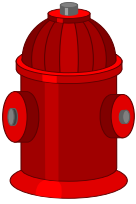


TABLE OF PROJECT TYPES AND TRADES OR OCCUPATIONS

SEWER, WATER OR TUNNEL CONSTRUCTION

Project Type “B” ONLY

B

HEAVY EQUIPMENT OPERATORS SEWER, WATER OR TUNNEL WORK (continued)

<u>CODE</u>	<u>CLASSIFICATION</u>
521	Crane, Tower Crane or Derrick, With or Without Attachments, With a Lifting Capacity of Over 100 Tons; Crane, Tower Crane or Derrick, With Boom, Leads and/or Jib Lengths Measuring 176 Feet or Over; Backhoe (Track Type) Having a Mfg. 's Rated Capacity of 130,000 Lbs. or Over
522	Crane, Tower Crane or Derrick, With or Without Attachments, With a Lifting Capacity of 100 Tons or Under; Crane, Tower Crane or Derrick, With Boom, Leads and/or Jib Lengths Measuring 175 Feet or Under; Traveling Crane (Bridge Type); Caisson Rig; Pile Driver; Dredge (Not Performing Work on the Great Lakes); Backhoe (Track Type) Having a Mfg. 's Rated Capacity of Under 130,000 Lbs
523	Truck Mounted Hydraulic Crane (10 Tons or Under); Tractor or Truck Mounted Hydraulic Backhoe; Gradall (Cruz-Aire Type); Mechanic or Welder; Bulldozer or Endloader; Grader or Motor Patrol; Concrete Pump, Grout Pump or Concrete Conveyor (Rotec or Bidwell Type); Concrete Breaker (Manual or Remote); Concrete Batch Plant; Power Subgrader; Concrete Spreader; Concrete Paver; Concrete Grinder or Planing Machine; Concrete Conveyor System; Concrete Slipform Placer Curb and Gutter Machine; Roller (Over 5 Ton); Shouldering Machine; Boring Machine (Horizontal, Vertical or Directional); Air Track, Rotary or Percussion Drilling Machine; Straddle Carrier or Travel Lift; Manhoist or Elevator; Material or Stack Hoist; Trencher; Sideboom; Post Hole Digger or Driver; Tug or Launch (Not Performing Work on the Great Lakes)
524	Farm or Industrial Type Tractor; Greaser; Compactor (Self-Propelled); Concrete Saw (Vermeer Type); Concrete Bump Cutter or Grooving Machine; Tining or Curing Machine; Roller (5 Ton or Under); Broom or Sweeper; Hoist (Tugger); Environmental Burner
525	Crusher, Screening or Wash Plant; Air, Electric or Hydraulic Jacking System; Air Compressor (400 CFM or Over); Generator (150 KW or Over); Pump (3 Inch or Over) or Well Points; Refrigeration Plant or Freeze Machine; Skid Steer Loader (With or Without Attachments); Robotic Tool Carrier (With or Without Attachments); Skid Rig; Stump Chipper; Mulcher; Vibratory Hammer or Extractor; High pressure utility locating machine (daylighting machine).
526	Oiler; Forklift
527	Work Performed on the Great Lakes Including Diver; Wet Tender or Hydraulic Dredge Engineer
528	Work Performed on the Great Lakes Including Crane or Backhoe Operator; Mechanic or Welder; Assistant Hydraulic Dredge Engineer; Hydraulic Dredge Leverman or Diver's Tender
529	Work Performed on the Great Lakes Including Deck Equipment Operator or Machineryman (Maintains Cranes Over 50 Tons or Backhoes Over 96,000 Lbs.); Tug, Launch or Loader, Dozer or Like Equipment When Operated on a Barge, Breakwater Wall, Slip, Dock or Scow
530	Work Performed on the Great Lakes Including Deck Equipment Operator; Machineryman or Fireman (Operates 4 Units or More or Maintains Cranes 50 Tons or Under or Backhoes 96,000 Lbs. or Under) or Assistant Tug Operator



TABLE OF PROJECT TYPES AND TRADES OR OCCUPATIONS

AIRPORT PAVEMENT OR STATE HIGHWAY CONSTRUCTION Project Type “C”

C

PROJECT TYPE “C” DESCRIPTION:

Airport Pavement or State Highway Construction: Includes all airport projects (excluding buildings) and all projects awarded by the Wisconsin Department of Transportation (excluding buildings).

Examples include but are not limited to Airport Aprons, Runways or Taxiways; Base Courses; Bituminous Pavement; Brick Paving; Bridges (Overpasses, Underpasses or Grade Separation); Concrete Pavement; Curbs; Excavation or Embankment; Fencing; Grade Crossing Elimination (Overpasses or Underpasses); Guard Rails; Gutters; Landscaping; Lighting or Traffic Control; Marine Work; Medians; Parkways; Public Sidewalks; Resurfacing; Shoulders; Signs; Stabilizing Courses; Storm or Sanitary Sewers or Water Supply Lines (Incidental to Airport Pavement or State Highway Construction).

SKILLED TRADES

<u>CODE</u>	<u>CLASSIFICATION</u>	<u>CODE</u>	<u>CLASSIFICATION</u>
103	Bricklayer, Blocklayer or Stonemason	124	Painter
105	Carpenter	125	Pavement Marking Operator
107	Cement Finisher	126	Piledriver
109	Electrician	133	Roofer or Waterproofer
111	Fence Erector	137	Teledata Technician or Installer
116	Ironworker	143	Tuckpointer, Caulker or Cleaner
		144	Underwater Diver (Except on Great Lakes)
Electrical Line Construction ONLY:			
118	Line Constructor		
150	Heavy Equipment Operator		
151	Light Equipment Operator		
152	Heavy Truck Driver		
153	Light Truck Driver		
154	Groundman		

TRUCK DRIVERS

LABORERS

<u>CODE</u>	<u>CLASSIFICATION</u>	<u>CODE</u>	<u>CLASSIFICATION</u>
201	Single Axle or Two Axle	301	General Laborer
203	Three or More Axle	302	Asbestos Abatement Worker
204	Articulated, Euclid, Dumptor, or Off Road Material Hauler	303	Landscaper
205	Pavement Marking Vehicle	304	Flagperson or Traffic Control Person
206	Shadow or Pilot Vehicle	311	Fiber Optic Laborer (Outside, Other Than Concrete Encased)
207	Truck Mechanic	314	Railroad Track Laborer

Note: Exclude the steering axle when determining the proper classification for a Class 201 or 203 truck. Do not report the use of any pick up truck.



TABLE OF PROJECT TYPES AND TRADES OR OCCUPATIONS

AIRPORT PAVEMENT OR STATE HIGHWAY CONSTRUCTION Project Type “C”

C

HEAVY EQUIPMENT OPERATORS AIRPORT PAVEMENT OR STATE HIGHWAY CONSTRUCTION

CODE	CLASSIFICATION
531	Crane, Tower Crane or Derrick, With or Without Attachments, With a Lifting Capacity of Over 100 Tons; Crane, Tower Crane or Derrick, With Boom, Leads and/or Jib Lengths Measuring 176 Feet or Over
532	Crane, Tower Crane or Derrick, With or Without Attachments, With a Lifting Capacity of 100 Tons or Under; Crane, Tower Crane or Derrick, With Boom, Leads and/or Jib Lengths Measuring 175 Feet or Under; Backhoe (Track Type) Having a Mfgr.'s Rated Capacity of 130,000 Lbs. or Over; Caisson Rig; Pile Driver; Dredge (Not Performing Work on the Great Lakes)
533	Backhoe (Track Type) Having a Mfgr.'s Rated Capacity of Under 130,000 Lbs.; Tractor or Truck Mounted Hydraulic Backhoe; Gradall (Cruz-Aire Type); Mechanic or Welder; Bulldozer or Endloader; Grader or Motor Patrol; Scraper (Self propelled or tractor drawn) 5 cu yard or more capacity; Concrete Pump, Grout Pump or Concrete Conveyor (Rotec or Bidwell Type); Concrete Breaker (Manual or Remote); Concrete Batch Plant; Power Subgrader; Concrete Spreader; Concrete Paver; Concrete Grinder or Planing Machine; Concrete Conveyor System; Concrete Slipform Placer Curb and Gutter Machine; Asphalt Plant; Asphalt Paver; Asphalt Screed; Asphalt Milling Machine; Roller (Over 5 Ton); Shouldering Machine; Boring Machine (Horizontal, Vertical or Directional); Air Track, Rotary or Percussion Drilling Machine; Straddle Carrier or Travel Lift; Trencher; Post Hole Digger or Driver; Tug or Launch (Not Performing Work on the Great Lakes); Hydro-Blaster (10,000 PSI or over)
534	Farm or Industrial Type Tractor; Greaser; Compactor (Self-Propelled); Concrete Saw (Vermeer Type); Concrete Bump Cutter or Grooving Machine; Tining or Curing Machine; Roller (5 Ton or Under); Broom or Sweeper; Environmental Burner
535	Oiler; Crusher, Screening or Wash Plant; Air Compressor; Generator; Pump (3 Inch or Over) or Well Points; Forklift; Skid Steer Loader (With or Without Attachments); Skid Rig; Stump Chipper; Mulcher; Vibratory Hammer or Extractor
536	Fiber Optic Cable Equipment
537	Work Performed on the Great Lakes Including Diver; Wet Tender or Hydraulic Dredge Engineer
538	Work Performed on the Great Lakes Including Crane or Backhoe Operator; Mechanic or Welder; Assistant Hydraulic Dredge Engineer; Hydraulic Dredge Leverman or Diver's Tender
539	Work Performed on the Great Lakes Including Deck Equipment Operator or Machineryman (Maintains Cranes Over 50 Tons or Backhoes Over 96,000 Lbs.); Tug, Launch or Loader, Dozer or Like Equipment When Operated on a Barge, Breakwater Wall, Slip, Dock or Scow
540	Work Performed on the Great Lakes Including Deck Equipment Operator; Machineryman or Fireman (Operates 4 Units or More or Maintains Cranes 50 Tons or Under or Backhoes 96,000 Lbs. or Under) or Assistant Tug Operator



TABLE OF PROJECT TYPES AND TRADES OR OCCUPATIONS

LOCAL STREET OR MISCELLANEOUS PAVING CONSTRUCTION Project Type “D”

D

PROJECT TYPE “D” DESCRIPTION:

Local Street or Miscellaneous Paving Construction: Includes roads, streets, alleys, trails, bridges, paths, parking lots and driveways (**except residential or agricultural**), public sidewalks, racetracks or other similar projects (excluding projects awarded by the Wisconsin Department of Transportation).

Examples include but are not limited to Alleys; Athletic Fields (Paving Work Only); Base Courses; Bike or Bridle Paths; Bituminous Pavement; Brick Paving; Bridges (Overpasses, Underpasses or Grade Separation); Concrete Pavement; Curbs; Driveways; Excavation or Embankment; Fencing; Grade Crossing Elimination (Overpasses or Underpasses); Guard Rails; Gutters; Landscaping; Lighting or Traffic Control; Marine Work; Medians; Parking Lots; Parkways; Public Sidewalks; Racetracks; Recreational Trails; Resurfacing; Roadways; Shoulders; Signs; Stabilizing Courses.

SKILLED TRADES

<u>CODE</u>	<u>CLASSIFICATION</u>	<u>CODE</u>	<u>CLASSIFICATION</u>
103	Bricklayer, Blocklayer or Stonemason	124	Painter
105	Carpenter	125	Pavement Marking Operator
107	Cement Finisher	126	Piledriver
109	Electrician	133	Roofer or Waterproofer
111	Fence Erector	137	Teledata Technician or Installer
116	Ironworker	143	Tuckpointer, Caulker or Cleaner
	Electrical Line Construction ONLY:	144	Underwater Diver (Except on Great Lakes)
118	Line Constructor		
150	Heavy Equipment Operator		
151	Light Equipment Operator		
152	Heavy Truck Driver		
153	Light Truck Driver		
154	Groundman		

TRUCK DRIVERS

LABORERS

<u>CODE</u>	<u>CLASSIFICATION</u>	<u>CODE</u>	<u>CLASSIFICATION</u>
201	Single Axle or Two Axle	301	General Laborer
203	Three or More Axle	303	Landscaper
204	Articulated, Euclid, Dumptor, or Off Road Material Hauler	304	Flagperson or Traffic Control
205	Pavement Marking Vehicle		Person
206	Shadow or Pilot Vehicle	311	Fiber Optic Laborer (Outside, Other Than Concrete Encased)
207	Truck Mechanic	314	Railroad Track Laborer

Note: Exclude the steering axle when determining the proper classification for a Class 201 or 203 truck. Do not report the use of any pick up truck.



TABLE OF PROJECT TYPES AND TRADES OR OCCUPATIONS

LOCAL STREET OR MISCELLANEOUS PAVING CONSTRUCTION Project Type "D"

D

HEAVY EQUIPMENT OPERATORS CONCRETE PAVEMENT OR BRIDGE WORK ONLY

CODE	CLASSIFICATION
541	Crane, Tower Crane or Derrick, With or Without Attachments, With a Lifting Capacity of Over 100 Tons; Crane, Tower Crane or Derrick, With Boom, Leads and/or Jib Lengths Measuring 176 Feet or Over
542	Crane, Tower Crane or Derrick, With or Without Attachments, With a Lifting Capacity of 100 Tons or Under; Crane, Tower Crane or Derrick, With Boom, Leads and/or Jib Lengths Measuring 175 Feet or Under; Backhoe (Track Type) Having a Mfr.'s Rated Capacity of 130,000 Lbs. or Over; Caisson Rig; Pile Driver; Dredge (Not Performing Work on the Great Lakes)
543	Backhoe (Track Type) Having a Mfr.'s Rated Capacity of Under 130,000 Lbs.; Tractor or Truck Mounted Hydraulic Backhoe; Gradall (Cruz-Aire Type); Mechanic or Welder; Bulldozer or Endloader; Grader or Motor Patrol; Scraper (Self propelled or tractor drawn) 5 cu yard or more capacity; Concrete Pump, Grout Pump or Concrete Conveyor (Rotec or Bidwell Type); Concrete Breaker (Manual or Remote); Concrete Batch Plant; Power Subgrader; Concrete Spreader; Concrete Paver; Concrete Grinder or Planing Machine; Concrete Conveyor System; Concrete Slipform Placer Curb and Gutter Machine; Air Track, Rotary or Percussion Drilling Machine; Straddle Carrier or Travel Lift; Trencher; Post Hole Digger or Driver; Tug or Launch (Not Performing Work on the Great Lakes)
544	Farm or Industrial Type Tractor; Greaser; Compactor (Self-Propelled); Concrete Saw (Vermeer Type); Concrete Bump Cutter or Grooving Machine; Tining or Curing Machine; Environmental Burner
545	Oiler; Crusher, Screening or Wash Plant; Air Compressor; Generator; Pump (3 Inch or Over) or Well Points; Forklift; Skid Steer Loader (With or Without Attachments); Skid Rig; Stump Chipper; Mulcher; Vibratory Hammer or Extractor; High pressure utility locating machine (daylighting machine)
546	Fiber Optic Cable Equipment
547	Work Performed on the Great Lakes Including Diver; Wet Tender or Hydraulic Dredge Engineer
548	Work Performed on the Great Lakes Including Crane or Backhoe Operator; Mechanic or Welder; Assistant Hydraulic Dredge Engineer; Hydraulic Dredge Leverman or Diver's Tender
549	Work Performed on the Great Lakes Including Deck Equipment Operator or Machineryman (Maintains Cranes Over 50 Tons or Backhoes Over 96,000 Lbs.); Tug, Launch or Loader, Dozer or Like Equipment When Operated on a Barge, Breakwater Wall, Slip, Dock or Scow
550	Work Performed on the Great Lakes Including Deck Equipment Operator; Machineryman or Fireman (Operates 4 Units or More or Maintains Cranes 50 Tons or Under or Backhoes 96,000 Lbs. or Under) or Assistant Tug Operator

HEAVY EQUIPMENT OPERATORS / ASPHALT PAVEMENT OR OTHER WORK

CODE	CLASSIFICATION
551	Crane, Tower Crane or Derrick, With or Without Attachments, With a Lifting Capacity of Over 100 Tons; Crane, Tower Crane or Derrick, With Boom, Leads and/or Jib Lengths Measuring 176 Feet or Over
552	Crane, Tower Crane or Derrick, With or Without Attachments, With a Lifting Capacity of 100 Tons or Under; Crane, Tower Crane or Derrick, With Boom, Leads and/or Jib Lengths Measuring 175 Feet or Under; Backhoe (Track Type) Having a Mfr.'s Rated Capacity of 130,000 Lbs. or Over; Caisson Rig; Pile Driver; Dredge (Not Performing Work on the Great Lakes)
553	Backhoe (Track Type) Having a Mfr.'s Rated Capacity of Under 130,000 Lbs.; Tractor or Truck Mounted Hydraulic Backhoe; Gradall (Cruz-Aire Type); Mechanic or Welder; Bulldozer or Endloader; Grader or Motor Patrol; Scraper (Self propelled or tractor drawn) 5 cu yard or more capacity; Concrete Breaker (Manual or Remote); Power Subgrader; Concrete Grinder or Planing Machine; Concrete Slipform Placer Curb and Gutter Machine; Asphalt Plant; Asphalt Paver; Asphalt Screed; Asphalt Milling Machine; Roller (Over 5 Ton); Shouldering Machine; Trencher; Post Hole Digger or Driver
554	Farm or Industrial Type Tractor; Greaser; Compactor (Self-Propelled); Roller (5 Ton or Under); Broom or Sweeper; Environmental Burner
555	Oiler; Crusher, Screening or Wash Plant; Air Compressor; Generator; Pump (3 Inch or Over) or Well Points; Forklift; Skid Steer Loader (With or Without Attachments); Skid Rig; Stump Chipper; Mulcher; Vibratory Hammer or Extractor; High pressure utility locating machine (daylighting machine)
556	Fiber Optic Cable Equipment



TABLE OF PROJECT TYPES AND TRADES OR OCCUPATIONS

RESIDENTIAL OR AGRICULTURAL CONSTRUCTION Project Type “E” ONLY

E

PROJECT TYPE “E” DESCRIPTION:

Residential or Agricultural Construction: Includes single family houses or apartment buildings of no more than four (4) stories in height and all buildings, structures or facilities that are primarily used for agricultural or farming purposes, excluding commercial buildings. For classification purposes, the exterior height of a residential building, in terms of stories, is the primary consideration. All incidental items such as site work, driveways, parking lots, private sidewalks, private septic systems or sewer and water laterals connected to a public system and swimming pools **are** included within this definition. **Residential buildings of five (5) stories and above are NOT included within this definition. See Project Type “A” for further details.**

Examples include but are not limited to Apartment Buildings (4 Stories or Less); Barns; Breeding Facilities; Condominiums (4 Stories or Less); Convents; Cribs; Fencing; Garages; Grain Bins; Greenhouses (Not Incidental to Retail); Irrigation Wells; Land Clearing; Manure Pits; Nurseries; Sheds; Silos; Single Family Houses; Stables; Storage or Outbuildings; Swimming Pools; Town or Row Houses; Training, Riding or Exhibition Facilities; Water Wells (Excluding Building or Heavy Construction).

SKILLED TRADES

<u>CODE</u>	<u>CLASSIFICATION</u>	<u>CODE</u>	<u>CLASSIFICATION</u>
101	Acoustic Ceiling Tile Installer	123	Overhead Door Installer
102	Boilermaker	124	Painter
103	Bricklayer, Blocklayer or Stonemason	125	Pavement Marking Operator
104	Cabinet Installer	129	Plasterer
105	Carpenter	130	Plumber
106	Carpet Layer or Soft Floor Coverer	132	Refrigeration Mechanic
107	Cement Finisher	133	Roofer or Waterproofer
108	Drywall Taper or Finisher	134	Sheet Metal Worker
109	Electrician	135	Steamfitter
110	Elevator Constructor	137	Teledata Technician or Installer
111	Fence Erector	138	Temperature Control Installer
112	Fire Sprinkler Fitter	139	Terrazzo Finisher
113	Glazier	140	Terrazzo Mechanic
114	Heat or Frost Insulator	141	Tile Finisher
115	Insulator (Batt or Blown)	142	Tile Setter
116	Ironworker	143	Tuckpointer, Caulker or Cleaner
117	Lather	146	Well Driller or Pump Installer
119	Marble Finisher	147	Siding Installer
120	Marble Mason		
121	Metal Building Erector		



TABLE OF PROJECT TYPES AND TRADES OR OCCUPATIONS
RESIDENTIAL OR AGRICULTURAL CONSTRUCTION
Project Type “E” ONLY

E

TRUCK DRIVERS		LABORERS	
<u>CODE</u>	<u>CLASSIFICATION</u>	<u>CODE</u>	<u>CLASSIFICATION</u>
201	Single Axle or Two Axle	301	General Laborer
203	Three or More Axle	302	Asbestos Abatement Worker
205	Pavement Marking Vehicle	303	Landscaper
207	Truck Mechanic	311	Fiber Optic Laborer (Outside, Other Than Concrete Encased)

Note: Exclude the steering axle when determining the proper classification for a Class 201 or 203 truck.
Do not report the use of any pick up truck.

HEAVY EQUIPMENT OPERATORS RESIDENTIAL OR AGRICULTURAL CONSTRUCTION	
<u>CODE</u>	<u>CLASSIFICATION</u>
557	Crane; Backhoe (Track Type); Tractor or Truck Mounted Hydraulic Backhoe; Bulldozer or Endloader; Grader or Motor Patrol; Scraper (Self propelled or tractor drawn) 5 cu yard or more capacity; Concrete Pump, Grout Pump or Concrete Conveyor (Rotec or Bidwell Type); Concrete Breaker (Manual or Remote); Concrete Slipform Placer Curb and Gutter Machine; Asphalt Paver; Roller (Over 5 Ton); Manhoist or Elevator; Material or Stack Hoist
558	Farm or Industrial Type Tractor; Compactor (Self-Propelled); Asphalt Screed; Roller (5 Ton or Under); Broom or Sweeper; Forklift; Skid Steer Loader (With or Without Attachments); Skid Rig; Stump Chipper; Mulcher; High pressure utility locating machine (daylighting machine)

▪ End of project types and trade tables.f

TABLE OF COUNTY CODES

COUNTY	CODE	COUNTY	CODE	COUNTY	CODE
Adams	001	Iowa	049	Polk	095
Ashland	003	Iron	051	Portage	097
Barron	005	Jackson	053	Price	099
Bayfield	007	Jefferson	055	Racine	101
Brown	009	Juneau	057	Richland	103
Buffalo	011	Kenosha	059	Rock	105
Burnett	013	Kewaunee	061	Rusk	107
Calumet	015	La Crosse	063	St. Croix	109
Chippewa	017	Lafayette	065	Sauk	111
Clark	019	Langlade	067	Sawyer	113
Columbia	021	Lincoln	069	Shawano	115
Crawford	023	Manitowoc	071	Sheboygan	117
Dane	025	Marathon	073	Taylor	119
Dodge	027	Marinette	075	Trempealeau	121
Door	029	Marquette	077	Vernon	123
Douglas	031	Menominee	078	Vilas	125
Dunn	033	Milwaukee	079	Walworth	127
Eau Claire	035	Monroe	081	Washburn	129
Florence	037	Oconto	083	Washington	131
Fond du Lac	039	Oneida	085	Waukesha	133
Forest	041	Outagamie	087	Waupaca	135
Grant	043	Ozaukee	089	Waushara	137
Green	045	Pepin	091	Winnebago	139
Green Lake	047	Pierce	093	Wood	141

Remember to use the 3-digit county code on the survey form

<p style="text-align: center;">FREQUENTLY ASKED QUESTIONS REGARDING THE PREVAILING WAGE SURVEY</p>

1. Do I have to complete the survey and if I don't, what is the penalty?

Answer: Yes. By law you are required to complete and return the annual prevailing wage rate survey form but there is no monetary penalty if you do not. Failure to complete and return the survey, however, eliminates your opportunity to influence the prevailing wage rates established for public works projects the following year.

2. Do we have to report every single project?

Answer: Ideally you should report all projects to reflect the most realistic wage rate information. However, if it is not feasible to do so give priority to projects with the greatest number of reportable hours and those done in counties in which you have the greatest interest.

3. Do I have to report every employee?

Answer: Ideally you should report all journeypersons you employ on each project that you report. However, if it is not feasible to do so you should report as many as you can especially in the counties in which you have the greatest interest.

4. Can several projects be reported on one line?

Answer: Projects located in several municipalities but still in the same county can be reported on one line for residential or agricultural construction (project type E) only.

By combining project information in various municipalities within a single county on one line, the ability to use such information in an administrative review is lost.

Under no circumstances should you combine projects in more than one county on the same line.

5. Can we use an average for the pay rate, fringe benefits or hours?

Answer: No. Under no circumstances should you average rates of pay or fringe benefits. Report actual hourly wage rates and fringe benefits paid.

Total hours must be reported for each rate of pay on each project. In the absence of the exact number of hours, come up with your best conservative estimate. Your records must substantiate the hours you report.

6. How do we report helpers, foremen, apprentices, etc.?

Answer: Don't. Report only journeypersons.

7. I'm the owner of the company. Do I report my hours?

Answer: No.

8. How do I report employees who are on salary or paid on a "piece-work" basis?

Answer: An employee's salary or piece-rate must be converted to an hourly cash equivalent for each hour worked. Only report if the conversion to an hourly cash equivalent is feasible. You cannot average the hourly wages.

9. Can I use last year's form?

Answer: No. The pre-assigned form number changes annually. The use of last year's form may preclude the department from using your information.

10. I lost/didn't get the form. What do I do?

Answer: Call (608) 267-9331 from June through October only to obtain a new form.

11. I install residential septic systems. Is that project type B (sewer, water or tunnel construction) work?

Answer: No. The installation of residential septic systems must be reported as project type E (residential or agricultural construction) work.

12. What if I don't know the exact location of a project?

Answer: At a minimum you must report the correct county where the work was done. If you do not know the correct county, do not report the project.

13. Do I report projects that are still underway during the survey reporting period?

Answer: Yes. You report all hours worked-to-date during the survey reporting period.

14. How do I report workers who work in more than one classification?

Answer: If a worker is performing more than one classification on one project you must report each of these classifications on a separate line.

15. What is a "public project"?

Answer: A "public project" is one that is subject to predetermined state or federal wage rates from the State of Wisconsin, a local governmental unit or the U.S. Department of Labor. The term "public project" DOES NOT mean that it is merely open to or used by the public.

16. Do I report the projects performed outside the State of Wisconsin?

Answer: No. You only report projects on which your employees performed construction work in the State of Wisconsin.

17. Do I report temporary/part-time employees?

Answer: Do not report the hours worked by temporary workers who are on the payroll of a "temporary help agency." However, all employees, both temporary, part-time and full-time who are on your payroll, should be reported.

18. Do I report shop/travel time?

Answer: No. Only report hours worked on the job site.

19. Do I report clerical/office workers?

Answer: No. Only employees who perform manual labor on the project site should be reported.

20. How do I figure/calculate fringe benefits?

Answer: To convert the cost of a fringe benefit that was paid weekly, divide the cost of such benefit by 40 hours. To convert the cost of a fringe benefit that was paid monthly, divide the cost of such benefit by 173 hours. To convert the cost of a fringe benefit that was paid annually, divide the cost of such benefit by 2080 hours. If an employee did not earn any fringe benefits on the reported project, please enter "0."

21. What fringe benefits do I report? Do I report Social Security, FICA, etc.?

Answer: Normally only those payments that directly benefit the employee are considered economic fringe benefits such as vacation or holiday pay, health insurance, pension, etc. Payments required by law are not considered economic fringe benefits and cannot be reported.

22. How do I report overtime hours?

Answer: Include the overtime hours worked by your employees on each project but only report the hours at the straight time wage rate.

23. My employees do everything. Do I just call them “laborers?”

Answer: No. You must report your workers’ classifications according to the actual work they perform on the project, e.g., as a carpenter, plumber, electrician, etc. See the Dictionary of Occupational Classifications at the following WEB site:
<http://www.dwd.state.wi.us/er/dictionary1.htm>

24. What is a “journeyperson?”

Answer: A journeyperson is a worker who is normally proficient in a particular trade at all levels. They may have served an apprenticeship or may have gained an equivalent level of proficiency through experience or training to learn their skills.

25. What is this survey for and whose idea was it to conduct it?

Answer: The purpose of the prevailing wage rate survey is to establish wage rates that are normally paid in an area to construction workers.

Several years ago the department on numerous occasions met with a focus group representing multiple organizations affected by Wisconsin’s prevailing wage laws to study changes needed to improve the administration of such laws. The decision to conduct annual surveys was unanimously decided by all parties involved and passed into law by the legislature.

26. Can anybody see what I submit? Is it confidential?

Answer: All survey information received by the department is subject to Wisconsin’s Open Records Law.

27. What does the column “union” mean?

Answer: The checking of “yes” or “no” in this column depicts whether the employer is voluntarily paying the employee according to the terms of a collective bargaining agreement.

28. Does the department provide a disk or program to submit electronically?

Answer: No. However several union organizations and other contractor associations provide a program disk for survey reporting purposes.

29. Our company does not work on public works projects so do I still have to report?

Answer: Yes. The prevailing wage rates are predominantly based upon wages paid on private construction projects.

30. Can I get an extension on the deadline date?

Answer: No. You must meet the deadline date required on the survey form.

31. I’ve made an error on my survey form that I have already sent to the department. How can I correct this?

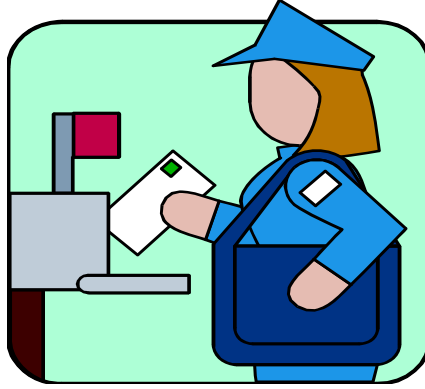
Answer: Errors discovered should be corrected immediately in writing to this department. You may do so by striking through the erroneous information and writing the correct information above it in red ink. You should attach a cover letter to the corrected survey form to alert the department that you are correcting information that has already been submitted.

32. Where do I send the completed survey form?

Answer: The address is Labor Standards Bureau, P.O. Box 7887, Madison, WI 53707-7887. You will also find the address at the top of the survey form and on the cover of your survey booklet.

33. Can I use punctuation marks in my survey information provided on the disk?

Answer: No. Do not use punctuation marks anywhere in the survey, other than decimal points in the wage rate or fringe benefit columns.



DID YOU REMEMBER TO DO THE FOLLOWING?

- Complete all columns on the survey form?
- Use only those trades or occupations applicable to the type of work you reported, i.e. building or heavy construction; sewer, water or tunnel construction, etc.?
- Use **only whole numbers** when reporting the total hours worked?
- Keep a copy of the completed survey form or diskette for your records?
- Sign and date the back of the survey form?
- Correct your address or company name if incorrect on the survey form?
- If you filed your data electronically, make sure to send us a signed and dated copy of the survey form.

Mail to: **EQUAL RIGHTS DIVISION
Labor Standards Bureau
Box 7887
Madison, WI 53707-7887**

DWD is an equal opportunity employer and service provider. If you need assistance to access services or material in an alternate format, please contact us. Deaf, hearing or speech impaired callers may reach us in Madison at (608) 264-8752 or in Milwaukee at (414) 227-4081